Skirling Community Development Trust
Trustee Board Meeting
Tuesday 10 November 2026 6.30pm – 8.00pm
Skirling Village Hall
Summary of Minutes

The Skirling Community Development Trust Trustee Board discussed how the various Trust projects have progressed, during their November 2026 meeting. There were apologies from Andrew Fraser. The 23 September 2026 Meeting Minutes were signed off. All previous declarations of interest remained in place. There were no new declarations.
It was confirmed that there was now an SCDT entry in the BCA Directory of 3rd Sector organisations. It was confirmed that lunch club surplus funds would be moved to SCDT to support the Community Fund after the Christmas Lunch is paid for.
The SCDT Forward Plan 2026-2027 was discussed. Project Briefs had been completed for the SCDT Board meeting. It was decided that the Briefs for each project would be the agreed starting point from which now to progress each project through the lead Trustees for each project and the coordinator. In order to explain what the projects are about to Skirling community, a simple 2 paragraph summary of each project from the Brief would be used for the Trust webpage and to communicate each project. It was also agreed that one-page summaries could be used every quarter to update on the actual projects and milestones.

The 10 SCDT Project Briefs were reviewed. Nine project Briefs were agreed and to now be progressed, with the following points agreed:

- Land Project – Phase Two Land Acquisition - there would be a November discussion with each of the three landowners to confirm acquisition and agree any costs of transfer.
- Drove Path - The wood clearing has been completed. The Drove Path will be walked to sign off the work, to check work satisfactorily completed and plan signage options.
- Castlestaines Path - A basic dogwalkers path has now been created by the current owners**.** Therefore, it was agreed to remove this as an SCDT project.
- Skirling Mill Field Wildlife and Recreation Area – At this stage the acquisition of the land is important including checking for access arrangements as part of the transfer. It was noted that Skirling Mill residents in particular should be consulted
- Skirling Playpark – The Trust is currently reviewing options again ahead of a further consultation meeting in December.
- Planting of Fruit Trees and Shrubs –Amenity planting is planned on areas of land purchase or where existing landowners grant permission.
- Community Composting and Growing – There are various types of composting options. Further consultation required to determine demand volunteers.
- Digital Museum – Trustees happy for this project to be taken forward through the recommended free pilot stage.
- Heritage Signage **–** The first stage will be to map out locations and the style of the signs and check that they are acceptable to those nearby.
- Community Transport – demand for community transport will be assessed, and to see if we are able to piggyback on existing provision.

The volunteer plan was discussed. A draft plan had been written. The main part of the draft was agreed and is intended for internal use by Trustees to set out the key principles. The annex Volunteer Agreement, needs to be simplified to communicate in a positive way what volunteering with the Trust will involve from both sides – a laminated one side of card was suggested to set out a simple Volunteer Agreement for use by all.

SCDT Insurance was discussed. It was decided that the Trust should seek costs for Public Liability Insurance, Employer's Liability insurance and Cyber Liability insurance. Enquiries should also be made if trustee indemnity liability would be appropriate, and volunteer cover available through Employer's Liability Insurance.
Regarding SCDT Finance a spreadsheet of the current bank balance showing the total balance to be £19,070.83 was provided. The transfer of the c.£12,000 ringfenced playpark money from the Village Hal to SCDT had been progressed but was not showing on latest statement and would show on next month's statement. It was noted the SSE grant payment for the wood clearing on the Drove Path was still to be received. The Trust will follow up on the SSE grant payment for Drove Road to allow contractor to be paid for work completed.

The following dates of next meetings were agreed:

- December 8th, 2026, with trustee only session 6.30 to 6.45pm
- January 26th, 2027, 6.30-8.00pm
- March 2nd, 2027, 6.30 – 8.00pm
- SCDT AGM Saturday March 20th, 2027
- April 20th, 2027, 6.30-8.00pm