



**Minutes of the Annual General Meeting
of Skirling Village Hall Committee
held at 7.30 pm on Wednesday 25 November 2020
(via Zoom)**

Attendees:

Andrew Clark
Peter Davies

Paula Fleming
Sarah Sinclair

Katy Miller
Karen Lamb (Minutes)

1. WELCOME AND APOLOGIES

No apologies received prior to the meeting.

KM welcomed everyone to the meeting.

2. MINUTES OF THE LAST AGM – HELD ON 27 NOVEMBER 2019

Agreed to be an accurate record. Proposed SS/seconded PF.

3. CHAIRPERSON AND TREASURER REPORTS

These had been circulated by email prior to the meeting. SS took time to go through the documents.

Sarah Sinclair had prepared the Chairperson's reports as Michael Muir, previous Chair, had left the village. Sarah Sinclair thanked Michael Muir very much for being Chair of the committee and wished him well for the future. She presented the Accounts 2019-20 Receipts and Payments.

There were no questions and the Committee received and accepted these reports. Moved by A Clark and seconded by K Miller.

Particular thanks went to Mike Thompson for his independent examination of the accounts.

4. ELECTION OF COMMITTEE MEMBERS

Due to lockdown there were no indications of anyone new wishing to join the committee. It was assumed that in the absence of information from anyone stating otherwise, those members who had not been able to attend the meeting would remain as members. All those present agreed to remain as a member.

5. ELECTION OF OFFICE BEARERS

As the Chair had stood down, the position was currently vacant. In the absence of nominations, it was proposed that Sarah Sinclair move to the role of Chair and Katy Miller take on the role of Treasurer. This was unanimously agreed. S Sinclair took on the role of Chair for the remainder of the meeting. K Lamb would continue as minute secretary with Sarah undertaking correspondence.

6. AOCB

A formal letter of thanks would be sent to Michael Muir for his support.



**Minutes of the Meeting of Skirling Village Hall Committee
held following the AGM on Wednesday 25 November 2020
(via Zoom)**

Attendees:

Andrew Clark
Peter Davies

Paula Fleming
Sarah Sinclair

Katy Miller
Karen Lamb (Minutes)

1. WELCOME AND APOLOGIES

No apologies received prior to the meeting.

2. MINUTES OF THE LAST AGM – HELD ON 22 JULY 2020

Agreed to be an accurate record.

3. UPDATE

All were aware that we had met to discuss running a coffee morning. Events overtook the country and this had not taken place or gone further.

SS stated the hall is permitted to open in a limited way in accordance with Scottish Government guidance. To date there have been Taekwondo and Tai Chi classes (permitted within guidelines) until last Friday 20 November 2020. However, with the introduction of Tiers and a travel ban between two areas with different levels of restriction, the classes had therefore ceased. The committee felt that while this situation remained, the hall should not be let to people outwith the Scottish Borders area. This will be re-examined on 11 December following the review by the Scottish Government.

4. CHRISTMAS DECORATIONS

It was agreed to decorate the outside of the hall as usual for Christmas. James Brown (Cardon Farm) would be approached by KM for the tree.

AC would arrange the external lighting. Lights are in the hall.

5. MAIN HALL REFURBISHMENT UPDATE/MAINTENANCE

SS asked for agreement to have the roof checked over and gutters cleaned, together with flashing to be added to the hip from the main hall roof to the small hall to give added protection. The committee agreed. SS to contact Bob Small.

SS will email members after Christmas in relation to a date for the annual Health & Safety checks requiring carried out. Peter and Paula volunteered to help with this.

Members agreed that KM should follow up a request by Tweeddale First Responders to store equipment at the hall (a small locker with items required e.g. defibrillator) as Skirling is at a central point for the area. It was agreed that a key lock box would be appropriate to ensure emergency access to the hall for collection.

SVH-mins-25-11-20



5. AOB

It was hoped that it may be possible to meet in person in 2021. All members were invited to let SS know if they had any concerns or queries in the meantime.